



COUNTY OF LEHIGH
Office of Community Development

Laurie A. Moyer
Grants & Housing
Manager

February 19, 2021

Dear CDBG-CV Applicant:

The County of Lehigh received two allocations of CARES Act funding from the U.S. Department of Housing and Urban Development (HUD) for the Community Development Block Grant (CDBG-CV) program. The first allocation (CDBG-CV1) was for \$757,860, and the second allocation (CDBG-CV3) was for \$1,267,910. To date, \$460,685 has been awarded to projects which prepare, plan for, and respond to COVID-19.

The County of Lehigh is seeking applications from municipalities and non-profit organizations for projects meeting the following criteria:

- Benefit low- to moderate-income Lehigh County residents living outside of the city limits of Allentown and Bethlehem; and
- Prepare, plan for, and respond to COVID-19; and
- Fulfill any of the programmatic needs listed in the chart below.

Program	Description	Available Funding
Technology Adaptations	Funding for the purchase and implementation of technology to address alternative service delivery needs.	\$315,085
Food Security	Funding towards the purchase, storage, and distribution of food to banks and pantries.	\$250,000
Financial and Legal Counseling	Foreclosure, unemployment compensation, legal and Fair Housing counseling.	\$250,000
Housing Stabilization	Funding for security deposits, 6 months of rental, mortgage, and utility assistance, mortgage arrears, case management, emergency expenses, and housing search for LMI households.	\$750,000

Attached to this letter, please find the grant application. As of February 25, 2021, applications will also be available for download via the Department of Community & Economic Development's webpage on Lehigh County's website (<http://www.lehighcounty.org/Departments/Community-Economic-Development>).

Lehigh County will accept applications as of February 25, 2021, and award funding on a rolling basis until all funding has been allocated. Applications shall be submitted via email to lauriemoyer@lehighcounty.org. Please be sure to include the application form and all supporting documentation. When the application email is opened, you will receive a notification that the application has been received. If you do not receive a notification within 48 hours of submittal, please call Cyndi King at (610) 782-3565. Applicants can also mail their submissions to the attention of Laurie Moyer at the address presented on this letterhead. If mailing, please do **not** use binders (three-ring or plastic binding).

Lehigh County Government Center
Room 519
17 South Seventh Street
Allentown, Pennsylvania 18101
Phone: 610-871-1964



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All CDBG-CV projects are subject to an environmental review, which must be completed by the County before funds may be committed. Issues requiring remediation would need to be completed prior to the start of any project. Therefore, knowledge of any possible issues should be disclosed at time of application.

The Lehigh County Department of Community & Economic Development will hold a public hearing to discuss the available funding and the award process. The telephonic public hearing will occur on February 22, 2021 at 11:00 am. To participate in the teleconference, dial (425) 436-6348 and enter access code 289060. For additional information about the meeting or to discuss your project offline, contact Laurie Moyer at lauriemoyer@lehighcounty.org. To arrange for special accommodations for the meeting or alternative document formats, email lauriemoyer@lehighcounty.org.

The Lehigh County Department of Community & Economic Development will announce CDBG-CV awards on the LC DCED webpage. The first awards will be announced on March 10, 2021. Subsequent awards will be announced from that point forward every other Wednesday (e.g. second award announcement will occur on March 24, 2021). Lehigh County will accept comments on each set of awards for 5 days following the applicable posting. Comments shall be emailed to lauriemoyer@lehighcounty.org.

It is important to make applicants aware that the *submittal* of a CDBG-CV application triggers federal regulations for the project. The applicant should assume, for planning purposes, that from the time of submittal of the CDBG-CV application, federal regulations will apply to the project (e.g. procurement, environmental clearances, federal prevailing wages, providing documentation, etc.) Furthermore, applicants are not able to commit any funding including funding other than CDBG-CV, to the *overall* project until the applicant receives a Notice to Advance from Lehigh County. Committing funding to a project prior to receiving the Notice to Advance can jeopardize a CDBG-CV award. Should the application ultimately not be funded with CDBG-CV dollars, compliance with federal regulations will no longer apply to the project.

In the meantime, should you have questions or need technical assistance pertaining to the CDBG-CV program, please do not hesitate to contact me.

Sincerely,

A handwritten signature in cursive script that reads "Laurie A. Moyer".

Laurie Moyer
Grants & Housing Manager

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